**Royal Brompton & Harefield Hospitals Charity Fellowships Application Form**

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Please submit your application by emailing it to research.grants@rbht.nhs.uk **as a PDF file** by the deadline of **Midnight** on **Wednesday 8 June 2022.** In the subject of the email please include your name and “Charity Fellowship”.

Where appropriate, maximum word limits have been identified.

Application Summary

1. Personal Details
2. Lay Summary
3. Research Proposal
4. Project Impact on Career Plans
5. Costings
6. Attachments
7. Approvals
8. **Personal Details**

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| **Full Name and contact details** |
| Name & Job title: |
| Email: |
| Telephone: |

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| **Employment Details** |
| Do you hold an NHS employment contract? Yes/No |
| Are you a UK resident? Yes/No |
| Department: |
| Hospital Site: RBH/HH |

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| **Mentor Details** |
| *Your mentor should have experience in your field of research and be able to commit the time to support and advise you on your project.*  |
| Name & Job title: |
| Email: |

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| **Chief Investigator Details** |
| *Your named C.I. will lead on your IRAS application (necessary to gain REC and HRA approval). Together with your mentor, they should help you shape your research proposal.*  |
| Name & Job title: |
| Email: |

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| **Project Title**  |
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| **Start Date**  |
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| **Fellowship Type** |
| Pre-doctoral or Post-doctoral: |
| Full-time or Part-time:What % FTE will you hold the fellowship at?*100% FTE is the equivalent of 1 full working week* |

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| --- | --- | --- |
| **Is the Royal Brompton & Harefield hospitals sponsoring your application?***\*If you select no, you must discuss this with the Research Development Team in advance of submission, otherwise your application will not be considered for funding.* | Yes | No |
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1. **Lay Summary**

*Please provide a summary of your research project that could be easily understood by people with no prior knowledge of your subject area.* *Advice on writing a lay summary is in the guidance document.* **[350 words]**

1. **Research Proposal**

**What is your proposed start date?** *Your project must start before 31st December 2022*

**What is your research question?**

W**hat is the problem being addressed? [300 words]**

**What are your aims and objectives? [500 words]**

**Background to the research area – what existing literature supports your proposal? [650 words]**

H**ow will you address your research question? Include methods, study design and analysis plan where appropriate. [800 words]**

**How will your research improve the health and/or care of patients, the public or the running of healthcare services? [500 words]**

**How will you ensure your project and its timelines are deliverable if COVID-19 restrictions are reintroduced? [500 words]**

**Please describe how you have involved patients and/or the public in the development of your proposal. [250 words]**

*For guidance on involving patients and public in your research, please contact Zahra Aden, Research Development Associate,* z.aden@rbht.nhs.uk

**How do you plan to continue to engage with patients and/or the public for the duration of the project? [250 words]**

*For guidance on involving patients and public in your research, please contact Zahra Aden, Research Development Associate,* z.aden@rbht.nhs.uk

**Have you previously submitted an application to this competition? [Yes/No]**

If yes, please summarise the changes you have made from your previous submission **[350 words]**

**References**

*Please use Harvard Style referencing to cite any literature you have used in your research proposal. Referencing in the Harvard Style is a two-part process:*

1. *Citation in text – an indication of the source in the text immediately following the use of the quote*
2. *Reference list – complete list of all cited references with full bibliographic details*

*If you require assistance with referencing, please visit* <https://www.ukessays.com/referencing/harvard/>

1. **Project Impact on Career Plans**

**What outcomes do you expect to result from this project? [300 words]**

**Why would undertaking this fellowship be beneficial at this stage in your career and what are your future research plans? [500 words]**

**How will this fellowship enable you to apply for further funding? [300 words]**

1. **Costing**

*Please contact the Research Development Team for support with costing.*

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| --- | --- |
| Total Amount Requested £ |  |

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| --- | --- | --- |
| Cost Breakdown | Amount | Justification – **for salaries, please specify WTE and start date** |
| Salaries |  |  |
| Consumables |  |  |
| Equipment |  |  |
| PPI |  |  |
| Other  |  |  |

Tick here to confirm that the research development team have approved your costs

1. **Attachments**

*Please copy and paste your CV below and any additional documents you wish to attach. Your CV should include your academic background consisting of university degrees; roles and places of employment for the last 5 years; and any additional relevant training, awards, publications or achievements.*

*Please consider completing the Equality Monitoring Form available on the* [*Charity Fellowship*](https://www.rbht.nhs.uk/research/researchers/research-funding/research-fellowships) *page. Sharing this information won’t influence the outcome of your application.*

1. **Approvals**

**Will your project require Health Research Authority approval?** Yes/No

*Please note that HRA and ethics approvals must be obtained before your start date. If you are unsure whether you require HRA approval, please visit* <http://www.hra-decisiontools.org.uk/research/>

**Please provide a statement of support by your line manager. [500 words]**

*Your line manager should state that they give you their approval to undertake the fellowship on a part-time/full-time basis, and why they think you would be a good recipient of this funding.*

**As line manager, do you agree to allow the applicant time before their project start date to prepare and submit their application for HRA / REC review?** Yes/No

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| --- | --- |
| Line Manager Signature |  |

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| --- | --- |
| Applicant Signature |  |